

# EDI Support Services

## *Vendors: Checking for Provider Submitter ID and Status*

### In this document:

- Checking for Provider Submitter ID and Status

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1. To view a list of providers that have selected you to process one or more electronic transactions, on the EDISS Connect **Account Home** page, click **Manage Processing Providers** in the toolbar or the **Manage Processing Providers** link in the lower right-hand corner.

**Note:** If the provider has selected you as their administrator, you will need to accept or reject the request under **Manage Providers** before you are able to see their account information.

The screenshot displays the EDISS Connect interface. At the top, there is a navigation bar with the EDI Support Services logo and the text 'EDISS Connect'. Below the navigation bar, there is a search bar and a menu with options: Account Home, Manage Providers, Manage Processing Providers (highlighted with a red box), Transaction Catalog, Contact, and Help. The main content area shows a 'Welcome Sample Vendor' message and a 'Logout' link. Below this, there is a 'Manage Providers' section with a search bar and a table of providers. The table has the following data:

Provider Name	NPI #	State	Your Role	Create Date	Status
Sample Provider2 <a href="#">View Profile &gt;</a>	1011111112	AZ	Administrator	12/04/2018	Forms CompleteTesting Required
Sample Provider 5 <a href="#">View Profile &gt;</a>	1011111115	AZ	Administrator	12/12/2018	Forms CompleteTesting Required
John Doe <a href="#">View Profile &gt;</a>	1011111117	AZ	Administrator	12/14/2018	Forms CompleteTesting Required
Example Provider <a href="#">View Profile &gt;</a>	1011111113	AZ	Administrator	12/18/2018	Forms CompleteTesting Required
Sample Provider	1011111111	AZ	Processor	12/10/2018	Forms CompleteTesting Complete

At the bottom right of the table, there are two links: 'Manage Providers >' and 'Manage Processing Providers >' (highlighted with a red box).

2. Using the **Search by** feature to the left, you can search by the provider's NPI or name.

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The screenshot shows the 'Manage Processing Providers' page in the EDISS Connect system. The page header includes the EDI Support Services logo and the text 'EDISS Connect'. A search bar is located in the top right corner. The main navigation bar contains links for 'Account Home', 'Manage Providers', 'Manage Processing Providers', 'Transaction Catalog', 'Contact', and 'Help'. The page title is 'Manage Processing Providers', and there is a 'Sample Vendor' link with 'Edit' and 'Logout' options. On the left, there is a 'Manage My Providers' section with a 'Search by:' dropdown and a search button. The main content area displays a table with two columns: 'Provider Name' and 'Registration NPI'. The table contains two rows: 'Sample Provider2' with NPI '1011111112' and 'Sample Provider' with NPI '1011111111'. The table also has columns for 'Role' (Processor) and 'Date Added' (12/04/2018 and 12/10/2018). Below the table, it says 'Showing 2 results.'

Provider Name	Registration NPI	Role	Date Added
Sample Provider2	1011111112	Processor	12/04/2018
Sample Provider	1011111111	Processor	12/10/2018

3. The provider's name will show in the list along with their NPI, role and date added.

This screenshot is identical to the previous one, but the row for 'Sample Provider' is highlighted with a red border, indicating that the user has clicked on the provider's name to view their transactions.

Provider Name	Registration NPI	Role	Date Added
Sample Provider2	1011111112	Processor	12/04/2018
Sample Provider	1011111111	Processor	12/10/2018

4. To view the transactions associated with the provider, click on the provider's name.

## Vendors: Checking for Provider Submitter ID and Status

Manage Processing Providers

Sample Vendor  
[Edit](#) | [Logout](#)

Manage My Providers

Search by :

Provider Name	Registration NPI	Role	Date Added
Sample Provider2	1011111112	Processor	12/04/2018
Sample Provider	1011111111	Processor	12/10/2018

Showing 2 results.

- The detailed transactions page for a specific provider shows the provider's name, NPI, Submitter ID and Tax ID/SSN.

Manage Transactions

Sample Vendor  
[Edit](#) | [Logout](#)

Manage Transactions  
[View Testing History](#)  
[View Forms](#)  
[View FAQs](#)

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Sample Provider	1011111111	AZ100161	AZ	Forms Complete   Testing Required

Tax ID or SSN: 999999999

Billing Group:



Medicare Part B	Transaction Manager/ID	Status
837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	COMPLETED - Auto Approved - 12/10/2018 02:04 PM Testing Required
835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	Completed - 01/03/2019 02:17 PM

- The **Status** section shows if a form is required for the NPI. If **Form Required** is displayed, the provider must accept the required form by logging into their Connect profile.

## Vendors: Checking for Provider Submitter ID and Status

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Sample Provider 4	1011111114		AZ	Forms Required   Testing Pending Approval
Tax ID or SSN: 999999999		Billing Group:		
Medicare Part B	Transaction Manager/ID	Status		
837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or	Forms Required		
	Sample Vendor/BS100147	Pending Testing Approval		
835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or	Testing Not Required		
	Sample Vendor/BS100147	Testing Not Required		

- Once the required form is accepted and processed for this specific line of business, a date will appear as well as a statement indicating **COMPLETED - Auto Approved**.

  <span style="float: right;">Q Search...</span>																																												
Account Home	Manage Providers	Manage Processing Providers	Transaction Catalog	Contact Help																																								
<b>Manage Transactions</b>				Sample Vendor <a href="#">Edit</a>   <a href="#">Logout</a>																																								
Manage Transactions <a href="#">View Testing History</a> <a href="#">View Forms</a> <a href="#">View FAQs</a>	<table border="1"> <thead> <tr> <th>Provider Name</th> <th>NPI# (Click to manage)</th> <th>Submitter ID</th> <th>State</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Sample Provider</td> <td>1011111111</td> <td>AZ100161</td> <td>AZ</td> <td>Forms Complete   Testing Required</td> </tr> <tr> <td colspan="2">Tax ID or SSN: 999999999</td> <td colspan="3">Billing Group:</td> </tr> <tr> <th>Medicare Part B</th> <th>Transaction Manager/ID</th> <th colspan="3">Status</th> </tr> <tr> <td>837P (5010X222) Health Care Claim: Professional</td> <td><input type="checkbox"/> I will and/or</td> <td colspan="3">COMPLETED - Auto Approved - 12/10/2018 02:04 PM</td> </tr> <tr> <td></td> <td>Sample Vendor/BS100147</td> <td colspan="3">Testing Required</td> </tr> <tr> <td>835 (5010X221) Health Care Claim Payment/Advice</td> <td><input type="checkbox"/> I will and/or</td> <td colspan="3">Completed - 01/03/2019 02:17 PM</td> </tr> <tr> <td></td> <td>Sample Vendor/BS100147</td> <td colspan="3">Completed - 01/03/2019 02:17 PM</td> </tr> </tbody> </table>				Provider Name	NPI# (Click to manage)	Submitter ID	State	Status	Sample Provider	1011111111	AZ100161	AZ	Forms Complete   Testing Required	Tax ID or SSN: 999999999		Billing Group:			Medicare Part B	Transaction Manager/ID	Status			837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or	COMPLETED - Auto Approved - 12/10/2018 02:04 PM				Sample Vendor/BS100147	Testing Required			835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or	Completed - 01/03/2019 02:17 PM				Sample Vendor/BS100147	Completed - 01/03/2019 02:17 PM		
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- The lines of business and transaction types that the provider selected you to perform will be listed in the left-hand column.

## Vendors: Checking for Provider Submitter ID and Status

The screenshot shows the EDI Support Services EDISS Connect interface. The top navigation bar includes 'Account Home', 'Manage Providers', 'Manage Processing Providers', 'Transaction Catalog', 'Contact', and 'Help'. The main content area is titled 'Manage Transactions' and includes a sidebar with 'Manage Transactions', 'View Testing History', 'View Forms', and 'View FAQs'. The main content displays a table with columns: Provider Name, NPI# (Click to manage), Submitter ID, State, and Status. The table shows a 'Sample Provider' with NPI# 1011111111, Submitter ID AZ100161, and State AZ. The Status is 'Forms Complete | Testing Required'. Below the table, there is a 'Billing Group' section with a red box highlighting the 'Medicare Part B' section. The 'Medicare Part B' section includes two rows of data: one for NPI# 837P (5010X222) with 'Health Care Claim: Professional' and another for NPI# 835 (5010X221) with 'Health Care Claim Payment/Advice'. The 'Transaction Manager/ID' column shows 'Sample Vendor/BS100147' and the 'Status' column shows 'COMPLETED - Auto Approved - 12/10/2018 02:04 PM'.

9. The **Status** section also shows if testing is required for the NPI.

The screenshot shows the EDI Support Services EDISS Connect interface. The top navigation bar includes 'Account Home', 'Manage Providers', 'Manage Processing Providers', 'Transaction Catalog', 'Contact', and 'Help'. The main content area is titled 'Manage Transactions' and includes a sidebar with 'Manage Transactions', 'View Testing History', 'View Forms', and 'View FAQs'. The main content displays a table with columns: Provider Name, NPI# (Click to manage), Submitter ID, State, and Status. The table shows a 'Sample Provider' with NPI# 1011111111, Submitter ID AZ100161, and State AZ. The Status is 'Forms Complete | Testing Required'. Below the table, there is a 'Billing Group' section with a red box highlighting the 'Testing Required' status in the 'Status' column. The 'Billing Group' section includes two rows of data: one for NPI# 837P (5010X222) with 'Health Care Claim: Professional' and another for NPI# 835 (5010X221) with 'Health Care Claim Payment/Advice'. The 'Transaction Manager/ID' column shows 'Sample Vendor/BS100147' and the 'Status' column shows 'Testing Required'.

## Vendors: Checking for Provider Submitter ID and Status

10. If a **Testing Required** link is shown, you can click on the link to upload test files into the EDISS Connect system. Once testing has been completed and approved, **Testing Completed – Approved** will be shown with a production date.


**Note:** Only Non-Medicare lines of business can be tested through EDISS Connect. Medicare lines of business will need to be tested through the EDI Gateway System.

The screenshot shows the EDISS Connect interface. At the top, there is a search bar and navigation tabs: Account Home, Manage Providers, Manage Processing Providers, Transaction Catalog, Contact, and Help. The main heading is 'Manage Transactions' with a 'Sample Vendor' link and 'Edit' and 'Logout' options. On the left, there is a sidebar with 'Back to result' and links for 'Manage Transactions', 'View Testing History', 'View Forms', 'Account Info', and 'View FAQs'. The main content area has a table with the following data:

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Example Provider <a href="#">View Profile &gt;</a>	1011111113   <a href="#">delete</a>	AZ100178	AZ	Forms Complete   Testing Required
Tax ID or SSN: 999999999   <a href="#">edit</a>		Billing Group:		
<a href="#">Add Another Line of Business &gt;</a>				
Medicare Part B   <a href="#">delete</a>	Transaction Manager/ID	Status COMPLETED - Auto Approved - 12/18/2018 04:54 PM		
837P (5010X222) Health Care Claim: Professional   <a href="#">delete</a>	<input type="checkbox"/> I will and/or	Sample Vendor/BS100147   <a href="#">delete</a>	<b>Testing Required</b>	
<a href="#">Add Vendor &gt;</a>				
835 (5010X221) Health Care Claim Payment/Advice   <a href="#">delete</a>	<input type="checkbox"/> I will and/or	Sample Vendor/BS100147   <a href="#">delete</a>	Completed - 01/03/2019 02:27 PM	
<a href="#">Add Vendor &gt;</a>				

11. For transactions not needing testing or when they have been moved into production, the production date and statement **Completed** will be displayed.

# Vendors: Checking for Provider Submitter ID and Status


EDISS Connect
Q Search... >

Account Home
Manage Providers
Manage Processing Providers
Transaction Catalog
Contact
Help

## Manage Transactions

Sample Vendor  
[Edit >](#) | [Logout >](#)

Back to result >

**Manage Transactions**

[View Testing History](#)

[View Forms](#)

[Account Info](#)

[View FAQs](#)

[Add Another State >](#)

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
<b>Example Provider</b> <a href="#">View Profile &gt;</a>	1011111113   <a href="#">delete</a>	AZ100178	AZ	Forms Complete   <a href="#">Testing Required</a>
<b>Tax ID or SSN:</b> 999999999   <a href="#">edit</a>		<b>Billing Group:</b>		
<a href="#">Add Another Line of Business &gt;</a>				

Medicare Part B   <a href="#">delete</a>	Transaction Manager/ID	Status
837P (5010X222) Health Care Claim: Professional   <a href="#">delete</a>	<input type="checkbox"/> I will and/or <hr/> Sample Vendor/BS100147   <a href="#">delete</a>	COMPLETED - Auto Approved - 12/18/2018 04:54 PM
835 (5010X221) Health Care Claim Payment/Advice   <a href="#">delete</a>	<input type="checkbox"/> I will and/or <hr/> Sample Vendor/BS100147   <a href="#">delete</a>	Completed - 01/03/2019 02:27 PM

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